



MINI-EMPLOYMENT APPLICATION											
Last Name			First Name			M.I.		Date			
Street Address						Apartment/Unit #					
City				State				ZIP			
Phone Home: ()			Cell: ()			Position Desired:					
Are you a citizen of the United States?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work for any employer in the US?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?					
Have you ever been convicted of a felony or misdemeanor, which has not been sealed, expunged or statutorily removed?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain					
EDUCATION-MUST AT LEAST HAVE HIGH SCHOOL DIPLOMA OR GED											
High School					City-State						
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
PREVIOUS EMPLOYMENT-(BEGIN WITH CURRENT OR MOST RECENT)											
Company					Phone ()						
Address					Supervisor						
Job Title				Starting Salary		\$		Ending Salary		\$	
Responsibilities											
From		To		Reason for Leaving							
Company					Phone ()						
Address					Supervisor						
Job Title				Starting Salary		\$		Ending Salary		\$	
Responsibilities											
From		To		Reason for Leaving							
Company					Phone ()						
Address					Supervisor						
Job Title				Starting Salary		\$		Ending Salary		\$	
Responsibilities											
From		To		Reason for Leaving							
Military		Branch:					From		To		

In the interest of promoting a safe and productive work environment, RockTenn refused to hire anyone whose performance might be affected by the current illegal use of drugs. As a consequence, each applicant will be tested for drugs and a negative test result is a mandatory condition of hire. My signature below constitutes my consent to taking a drug test.

I certify that the facts contained in this application and all related documents are true and complete to the best of my knowledge and understand that, if employed, falsified or misleading statements on this application or related documents shall be grounds for dismissal. I understand that my signature below permits RockTenn to contact my current and former employers, references and educational institutions and I hereby release RockTenn and all persons, corporations or organizations from all liability associated with and arising out of the disclosure and /or use of such information.

I understand that neither this application nor my acceptance of an offer of employment constitutes in anyway an oral or written contract of employment for any specified period of time and my employment is terminable at will by me or the employer.

ROCK TENN IS AN EQUAL OPPORTUNITY EMPLOYER M/F/D/V AND IS A DRUG FREE WORK ENVIRONMENT	
DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Applicants are considered for a specified position, and are considered for employment without regard to their race, color, religion, sex, national origin, age, marital status, disability or veteran status.

As an employer committed to equal employment opportunity and looking to comply with governmental record-keeping requirements, we would appreciate your completing this request for information. However, COMPLETION OF THIS REQUEST IS STRICTLY VOLUNTARY. This data will be kept in a confidential file, SEPARATE FROM YOUR APPLICATION FOR EMPLOYMENT.

Name: _____

Date: _____

Position Applied for: _____

Personal Traits:

Check One: Male Female

Check One: White Black Hispanic

Asian American Indian/Alaskan Native

Native Hawaiian/Pacific Islander

Check Any That Apply:

Vietnam Era Veteran

Veteran With Disability

Person With Disability